



Welcome

Welcome to the December newsletter for users and partners of Datafile Software Solutions.

All at Datafile would like to wish you a Merry Christmas and a prosperous New Year. We thank you for your support and look forward to your continued custom in 2016.

If you have any suggestions for issues you would like to see covered in future newsletters please contact the team via the email address below.

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Release 6.9 and Datafile 2016 Now Available

Release 6.9 and Datafile 2016 Updates are now available.

The update supplement can be reviewed and downloaded from the Datafile website ([link](#)). Users are advised to review this supplement and ask your Datafile support team for more details on implementing features where they will be useful additions to your system.

We continue to develop additional functionality to our applications based upon requests from users and partners. Feedback is always added to our development review list for consideration and potential include in subsequent updates of the software as this release continues to demonstrate.

Features introduced in Release 6.9 and Datafile 2016 include:

- Saving Turnover/Cost Values for Previous Years in Sales/Purchase Ledgers
- Additional Application Based Pick List Features
- Report Generator Style Pick List Facility
- Email CC/BCC Send Options
- Master Stock Items for Pricing in Sales Order Processing
- Saving Demand/Sales/Cost Values for Previous Years in Stock Ledger
- Additional Secondary Index Options for Faster Searches
- Currency Accounts in Purchase Ledger Automatic Payment Procedures
- Saving Order Values to Accounts by Order Status
- Additional Credit and Stock Level Check Facilities

On the next few pages of this newsletter we cover in a bit more detail some of these features.

Christmas and New Year Office Hours

The Datafile office will close on Wednesday 23rd December at 5pm and re-open on Monday 4th January at 9am.

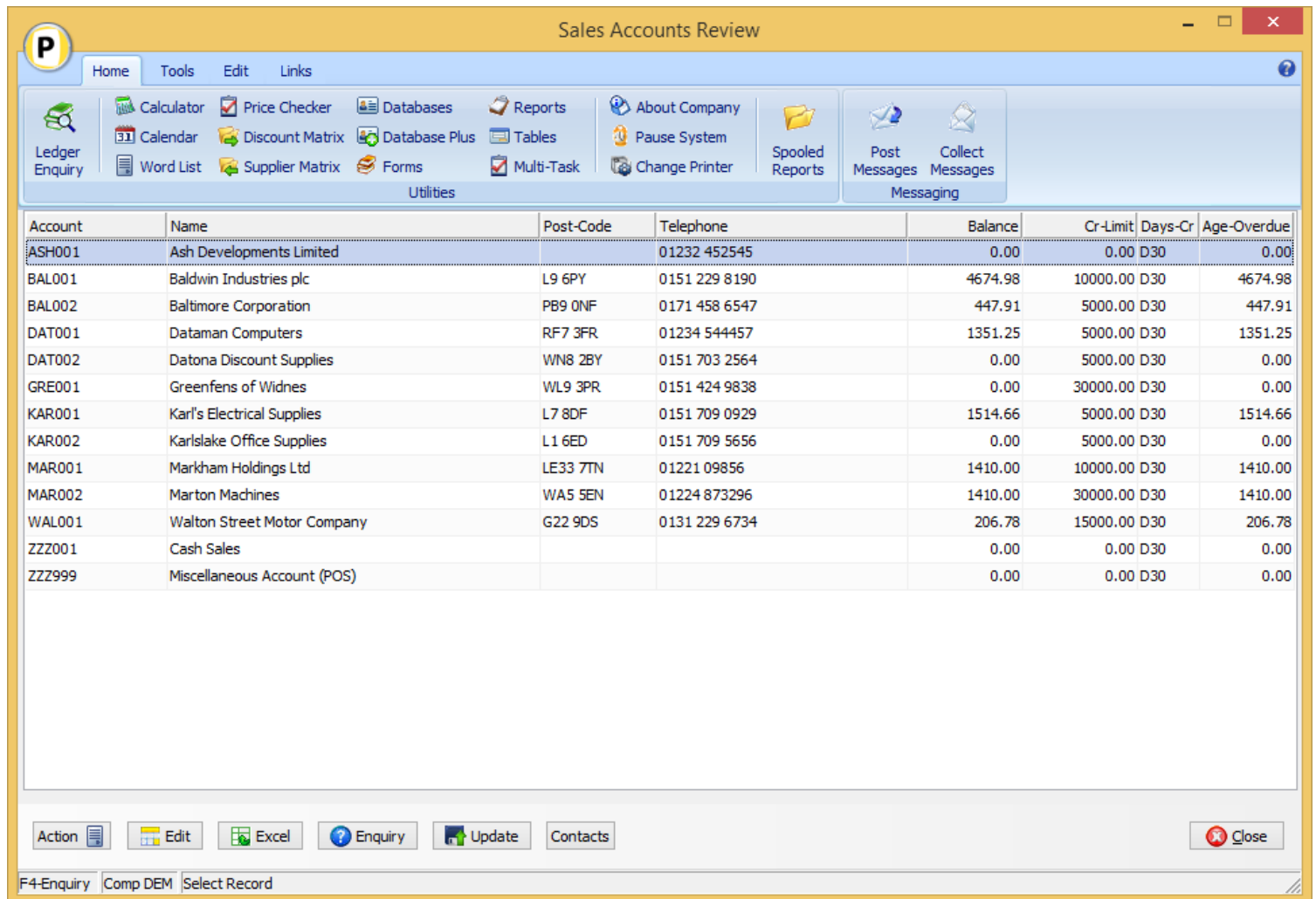
For any queries on the 24th, 29th-31st December the support team will be monitoring email and voicemail messages. Please email support@datafile.co.uk or call 01772 816 514.





General Application Pick Lists

One of the most popular developments in previous updates have been the definable pick list options within applications such as Sales Ledger, Stock and Sales Order Processing. Datafile 2016 extends this functionality to any Datafile Database. Up to 999 lists can be defined and each list has its own criteria and definition layout which can be configured as required.



The screenshot shows a window titled 'Sales Accounts Review' with a menu bar (Home, Tools, Edit, Links) and a toolbar with various utility icons. Below the toolbar is a table with the following data:

Account	Name	Post-Code	Telephone	Balance	Cr-Limit	Days-Cr	Age-Overdue
ASH001	Ash Developments Limited		01232 452545	0.00	0.00	D30	0.00
BAL001	Baldwin Industries plc	L9 6PY	0151 229 8190	4674.98	10000.00	D30	4674.98
BAL002	Baltimore Corporation	PB9 0NF	0171 458 6547	447.91	5000.00	D30	447.91
DAT001	Dataman Computers	RF7 3FR	01234 544457	1351.25	5000.00	D30	1351.25
DAT002	Datona Discount Supplies	WN8 2BY	0151 703 2564	0.00	5000.00	D30	0.00
GRE001	Greenfens of Widnes	WL9 3PR	0151 424 9838	0.00	30000.00	D30	0.00
KAR001	Karl's Electrical Supplies	L7 8DF	0151 709 0929	1514.66	5000.00	D30	1514.66
KAR002	Karlslake Office Supplies	L1 6ED	0151 709 5656	0.00	5000.00	D30	0.00
MAR001	Markham Holdings Ltd	LE33 7TN	01221 09856	1410.00	10000.00	D30	1410.00
MAR002	Marton Machines	WA5 5EN	01224 873296	1410.00	30000.00	D30	1410.00
WAL001	Walton Street Motor Company	G22 9DS	0131 229 6734	206.78	15000.00	D30	206.78
ZZZ001	Cash Sales			0.00	0.00	D30	0.00
ZZZ999	Miscellaneous Account (POS)			0.00	0.00	D30	0.00

At the bottom of the window, there are buttons for 'Action', 'Edit', 'Excel', 'Enquiry', 'Update', 'Contacts', and 'Close'. The status bar shows 'F4-Enquiry', 'Comp DEM', and 'Select Record'.

Save Turnover & Cost Values for Previous Years

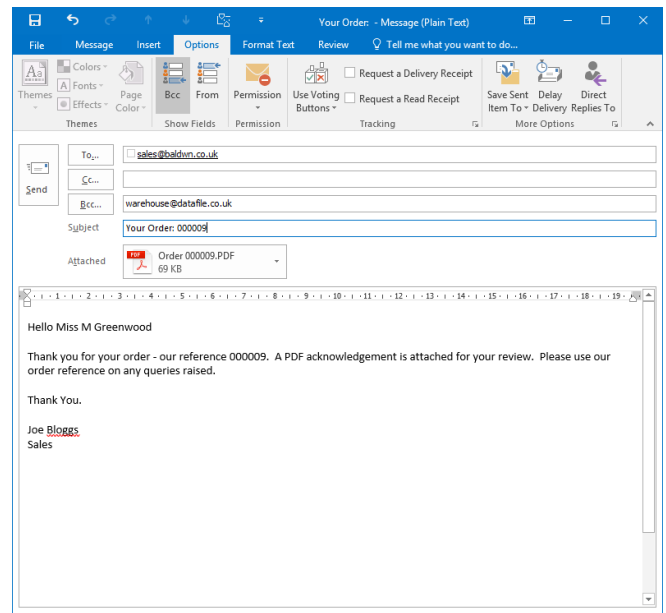
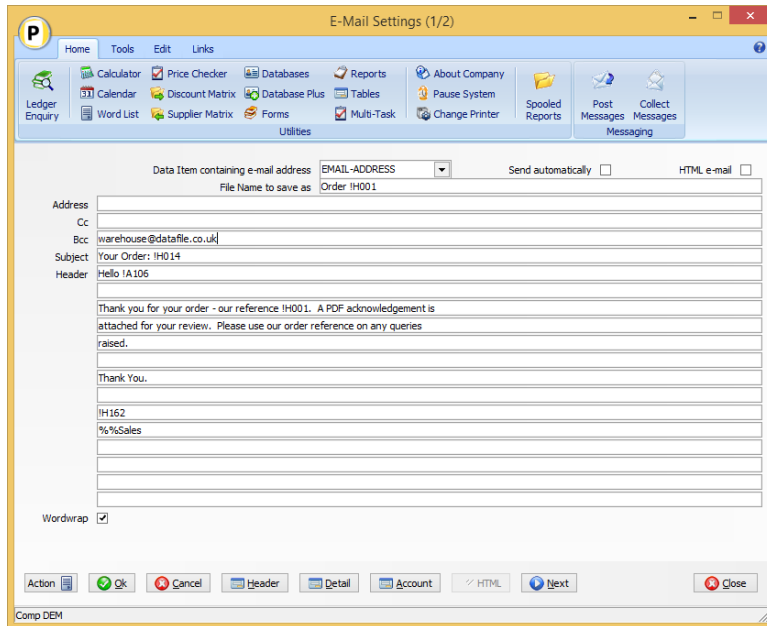
The Sales and Purchase Ledgers save period turnover and, in the case of the Sales Ledger, cost of sales values on a rolling calendar basis; at any point in time you have values for the last calendar year. This new feature allows for the system to maintain up to two previous calendar year period values for use in comparison reports.

Stock Control allows you to save demand, sales and cost of sales values. Again new features in this release allow for the system to maintain a history for two previous calendar years for comparison reports.

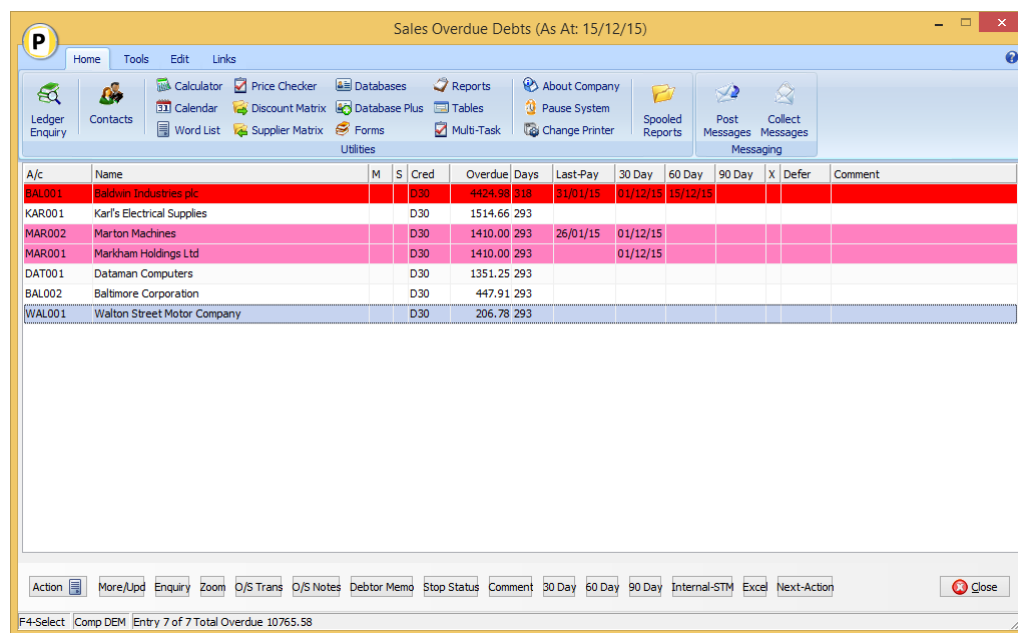


Email CC / BCC Options

Document processing allows for the system to pick up an email address from the current record – email addresses from the sales account for statements, from the order header for sales order acknowledgements. This release extends functionality to allow pick up of CC or BCC email addresses. In addition, you can pre-set an email address against these items – sending, for example, the sales order acknowledgement as a BCC copy to the warehouse for picking.



Credit Control Manager – Colour Highlighting Rules



A/c	Name	M	S	Cred	Overdue	Days	Last-Pay	30 Day	60 Day	90 Day	X	Defer	Comment
BAL001	Baldwin Industries plc			D30	4424.98	318	31/01/15	01/12/15	15/12/15				
KAR001	Karl's Electrical Supplies			D30	1514.66	293							
MAR002	Marton Machines			D30	1410.00	293	26/01/15	01/12/15					
MAR001	Markham Holdings Ltd			D30	1410.00	293		01/12/15					
DAT001	Dataman Computers			D30	1351.25	293							
BAL002	Baltimore Corporation			D30	447.91	293							
WAL001	Walton Street Motor Company			D30	206.78	293							

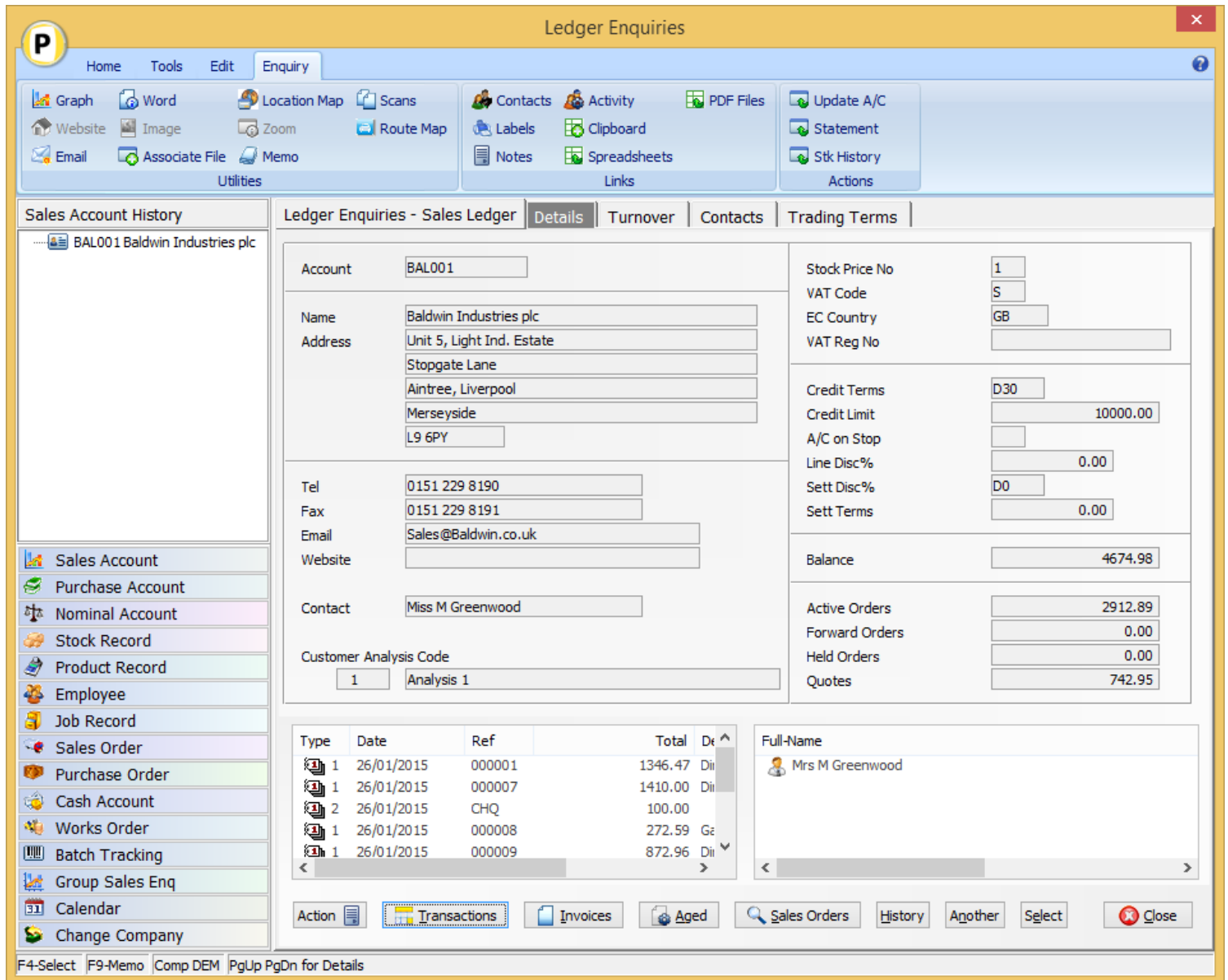
This new feature for Datafile 2016 allows the facility to apply colour highlighting rules to the Credit Control Manager. You could apply colour highlights for account where the next action date is overdue, for accounts where there are transactions over a set number of days overdue and so on.

Similar options are available for the Application Pick Lists – allowing order lists to highlight with delivery required for today, show overdue purchase orders for chasing and so on.



Record Order Values by Status against Customer / Supplier

Currently the system allows you to accumulate the value of active sales orders against the customer account. This new feature allows you to accumulate the values for hold status and quote status orders also. Similar options are available for recording order values against the supplier account for purchase orders.



Ledger Enquiries - Sales Ledger | Details | Turnover | Contacts | Trading Terms

Account:

Name:
 Address:

Tel:
 Fax:
 Email:
 Website:

Contact:

Customer Analysis Code: Analysis 1


Stock Price No:
 VAT Code:
 EC Country:
 VAT Reg No:

Credit Terms:
 Credit Limit:
 A/C on Stop:
 Line Disc%:
 Sett Disc%:
 Sett Terms:

Balance:

Active Orders:
 Forward Orders:
 Held Orders:
 Quotes:

Type	Date	Ref	Total	Dr
1	26/01/2015	000001	1346.47	Dii
1	26/01/2015	000007	1410.00	Dii
2	26/01/2015	CHQ	100.00	
1	26/01/2015	000008	272.59	Ge
1	26/01/2015	000009	872.96	Dii

Full-Name:  Mrs M Greenwood

Action | Transactions | Invoices | Aged | Sales Orders | History | Another | Select | Close

F4-Select | F9-Memo | Comp DEM | PgUp PgDn for Details

Transfer Outstanding Transactions

The Sales and Purchase Ledger utilities allow for the facility to transfer invoice balances between accounts. This option has now been extended to allow for the transfer of payments, credits, invoice and payment adjustments.