

## Monthly Bulletin

June 2012

# D A T A F I L E

s o f t w a r e

### Welcome

Welcome to the June newsletter for users of the Datafile Software system

If you have any suggestions for issues you would like to see covered in future newsletters please contact the team via the email address below.

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Datafile Software Ltd

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## this issue

Payroll and RTI **P.1**

Changes at Datafile **P.1**

Microsoft Office 365 **P.2**

### Payroll and Real Time Information

The HMRC are ramping up their communications with employers regarding the implementation of RTI which has resulted in a corresponding increase in queries to Datafile from users.

As previously advised the 'live' date for employers to implement RTI is on a rolling schedule basis between April and October 2013. The payroll update released February next year will include support for this facility. The HMRC is running a pilot scheme for selected employers in this year but Datafile is not taking part in this in relation to its user base.

The HMRC have details on their website discussing the [RTI project](#) and a series of [Frequently Asked Questions](#).

Real-Time Information will rely on the quality of the data you record on the employee so it is worth taking the time to review this data over the next eight months ensuring that employee names, addresses, date of birth and NI Numbers are recorded correctly. The HMRC again has a [guide](#) for this.

### Changes at Datafile Software Support Ltd

I am writing to formally let you know that as of 1st May 2012 there was a change in Managing Director for Datafile Software Support Ltd. Jenny Baines has moved from the role and has handed over the reins to Terry Moore. Jenny is not leaving Datafile and continues to work closely with Terry and the rest of the team.

Terry has previously been Finance Director for several companies including Sense Computer Systems who were a long standing Datafile Reseller, and more recently Finance and Operations Director for one of the largest Microsoft Dynamics partners in the UK.

The Datafile product is still my philosophy and I am no less committed to the product now than I was back in 1982 when I wrote

the forerunner to the software you see today.

I will continue to provide creative input and business direction. There are no changes in staff and Datafile continues to have an excellent team of professionals to look after and promote the product and to give the best support to our users.

Best Regards,

Steve Ashcroft  
Chairman



## ***One IT Solution That Reduces Costs and Gives Peace of Mind***

More and more businesses are finding that having their OWN servers to manage Email systems such as Microsoft Exchange is complicated and expensive to maintain – especially given the need to cope with Spam and Virus Emails.

When things go wrong they normally go wrong badly and this often leads to downtime and bringing in expensive resource to fix.

Microsoft Office 365 is a “cloud” based email and document sharing system based upon Microsoft Exchange and Microsoft SharePoint and On Premise servers are not required.

Datafile Software is a Microsoft Partner and has recently become accredited to provide this service.



From as little as £ 4.00 + VAT per month per User, business can have this “cloud” based solution and for those businesses that currently use Microsoft Office with Microsoft Outlook the transition is seamless.

Key Benefits are as follows:

- Use your own domain name for email.

- No more worrying about backing up Email - Microsoft does that.

- No need to purchase and renew expensive email anti-virus – they’re included.

- No need to purchase and renew expensive anti-spam software – it’s included.

- Instant PC to PC messaging.

- Shared Calendars

- Microsoft Office Web Applications - Word, Excel, PowerPoint and One Note.

- SharePoint Site for Documents and Files – Get to all your documents and files from the web.

- Microsoft Community Support

- Always using the latest Microsoft Exchange technologies.

- Email on Mobile Devices such as Windows Phone / iPhone / iPad / Android / Blackberry

- 99.9% guaranteed uptime.

- Pay only for what you need.

If you require more details then please call the office or alternately visit [www.office365.com](http://www.office365.com)